



Bay - Lakes Area SAY
2017 Tony Litt Tournament
July 29 and 30th

**FIELD MARSHALS SHOULD REPORT TO CONCESSION AREA AT THE De Pere SW Park
7:00 AM SATURDAY FOR A BRIEF MEETING BEFORE HEADING TO YOUR ASSIGNED
Fields**

What to wear:

Comfortable attire and shoes (tennis, not flip flops or similar)
You will be provided a lovely orange T-Shirt to wear to distinguish
yourself as a Field Marshall.

What to bring:

Hat or umbrella
Sunglasses
Sunscreen
Insect repellent
Water for your self
Cell phone
Folding chair
Rain gear (which you hopefully will not need)

Everything else that you need to complete your duties will be provided
that morning i.e. rules, schedules etc.

TEAM CHECK IN PROCESS:

- Each team will check in with the Lead Marshall near the concession area at their assigned time prior (30 min) to their first game of each day.
- League Champions will be given their League Trophies, League runner ups will be given their Trophies
- Check the list of players on your roster against the coaches roster. If there is a player that is not on the official roster, they cannot play. Ask each player for either their address, DOB phone etc to identify them.
- All players should be wearing matching uniform jerseys, except the goalie whose shirt should be a different color.
- Check that all players have shin guards with socks

covering the guards.

- Check that no one has any jewelry, casts or splints.
- If the player is on the roster and properly uniformed you will ink stamp the back of their hand.
- If a player is not available at the assigned check in time he will report to the check in area prior to playing and be properly checked in prior to entering a game.

FIELD MARSHAL RESPONSIBILITIES:

Report to Field:

- You should arrive at your assigned field a minimum of 20 minutes prior to the start of the first game
- Once you've reported to the field, introduce yourself to the referees and let them know that you are available. Notify them when both teams are ready to play.
- Inform the referees that you will be recording the score at the end of the game and that you will confirm the score with both referees and a coach from each team before reporting the score.

During games:

- Informally observe each team's bench to watch that all of the participants are playing an appropriate amount of time. Each player should play 1/2 the game and that failure to comply with this rule could result in forfeiture of the game.
- Field Marshals may answer questions regarding conduct of the tournament as stipulated in the tournament rules but shall not arbitrate issues or complaints from the coaches, these issues will be forwarded to the Tournament Director for resolution. This will be done to ensure consistency in resolution of issues at all fields.

At the end of games:

- Record the score of the game on the score card and have the referee and one coach from each team sign the sheet. If they have any disagreement with the score confer again with the referees. The referee's decision on the score will be final.

- As time allows, report the score to the tournament director via cell phone or in person.
- At the end of the day, return your folders to the Lead Field Marshall at your venue.

- Following each Final playoff game have them report to the concession stand for trophy awards

Thank you for your help! Please do not hesitate to contact me with any questions.

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